

Income Letter for Employee (sample)

Date

To Whom It May Concern:

This letter is to inform you that Borrower with I.D. number _____ has been

employed with Firm Name since Hire Date. His/her current position is _____.

If he/she is an officer of the company, he/she owns _____% of the company.

His/her income in 2010 was \$_____ U.S. Dollars.

His/her income in 2011 was \$_____ U.S. Dollars.

His/her current year-to-date income is \$_____ U.S. Dollars.

Borrower's probability of continued employment is very good.

He/she is a valued employee.

Sincerely,

Employer Name

Title

THIS LETTER MUST BE AN ORIGINAL ON COMPANY LETTERHEAD AND MUST REFLECT THE EMPLOYER'S TELEPHONE NUMBER AND ADDRESS.